

Classified List of Occupations—continued**Major Group 2: Clerical Workers—continued***Minor Group 2A: Book-keepers and Cashiers—continued*

- 150 BOOK-KEEPERS AND CASHIERS, INCLUDING BANK TELLERS—*continued*
- | | |
|----------------------------------|-------------------------------|
| Cashier | Master butcher, wife |
| Cash register operator | Payer, totalisator |
| Check-out operator, retail | Restaurateur, wife |
| Collator, T.A.B. | Seller, T.A.B. |
| Cost assistant, clerical | Teller, bank |
| Cost clerk | Teller, gas company |
| Cost investigator, not qualified | Theatre booking clerk |
| accountant | Ticket seller, not on vehicle |
| Lay-by employee, retail store | Totalisator official |
| Ledger examiner | Totalisator operator |
| Ledger keeper | Trade union treasurer |
| Ledger poster | |

MINOR GROUP 2B: STENOGRAPHERS AND TYPISTS

- 151 STENOGRAPHERS AND TYPISTS
- | | |
|---------------------------------|---|
| Amanuensis | Secretary stenographer |
| Braille transcriber | Shorthand typist |
| Copy typist | Stenographer |
| Dictaphone operator | Stenographic secretary |
| Dictaphone typist | Supervisor, typists |
| Girl friday, stenographer | Typing contractor, Status O |
| Legal secretary, stenographic | Typist |
| Medical secretary, stenographic | Typist copytaker, newspaper advertising |
| Private secretary, stenographic | Varitypist |
| Secretary receptionist, office | |

MINOR GROUP 2C: OTHER CLERICAL WORKERS

- 152 OFFICE MACHINE OPERATORS
- | | |
|---|------------------------------------|
| Accounting machinist | Computing assistant, female |
| Adding machinist | Console operator, computer |
| Addressograph machine operator | Data encoder |
| A.D.P. input preparer, computer | Data preparer, data processing |
| Automatic data preparer, computer | Data processing operator |
| Blue printer | Duplicator operator |
| Book-keeping machinist | E.D.P. input preparer, computer |
| Bradma operator | Electronic data preparer, computer |
| Calculating machine operator | Flexowriter operator |
| Card punch operator | Justowriter operator |
| Card sorting machinist | Ledger machinist |
| Card verifying operator | Logabax operator, office machine |
| Clerical machinist | Machine coding operator |
| Coding machine operator | Machine tabulator |
| Coin machine operator, banking | Machinist, office |
| Composer operator, computer, printing, female | Magnetic tape operator, computer |
| Comptometer operator | Mechanical tabulating assistant |
| Comptometrists | Microfilm operator |
| Computer input operator | Multigraph operator, office |
| Computer operator | Multilith, office |
| Computer tape puncher | Office machinist |
| | Operator, data processing |

Classified List of Occupations—continued**Major Group 2: Clerical Workers—continued***Minor Group 2C: Other Clerical Workers—continued*152 OFFICE MACHINE OPERATORS—*continued*

Photocopying machine operator
 Photostat operator
 Pictograph operator
 Plan printer
 Proof machinist, banking
 Punched card operator
 Punched tape operator

Stamping machine operator, office
 Statfile operator, photographic machine
 Tabulator operator
 Typetronic operator
 Verifier operator, office machine
 Xerox machine operator

153 RECEPTIONISTS, FEMALE

Hotel receptionist, female
 Receptionist, female

Receptionist (so described), male:
 refer section leader
 Specialists receptionist, medical

154 CLERICAL WORKERS, GOVERNMENT, N.E.C.

Administrative officer (so described),
 L.G.
 Census collector (so described),
 government
 Chief clerk (so described), L.G.
 Civil servant (so described), L.G.
 Clerical officer (so described), L.G.
 Clerk, overseas legation in Australia
 Clerk (so described), government,
 Australian, state and semi-govern-
 ment authorities, except:
 (i) accountancy, accounts, audit,
 cost clerk, 150
 (ii) clerk of works, building 683
 The entry 'clerk' has been omitted
 from the separate index of designa-
 tions except where a title, e.g., Dis-
 trict employment officer, Employ-
 ment and Industrial Relations, is
 used to describe a clerical
 designation
 Clerk (so described), L.G., N.S.W.,
 excluding town, shire clerk, deputy
 or assistant

Clerk (so described), L.G., Qld,
 excluding town, local government
 clerk, or deputy
 Clerk (so described), L.G., S.A.,
 excluding town or district clerk,
 deputy or assistant
 Clerk (so described), L.G., Tas.,
 excluding town, council clerk, or
 deputy
 Clerk (so described), L.G., Vic.,
 excluding town clerk, shire secret-
 ary, or deputy
 Clerk (so described), L.G., W.A.,
 excluding town clerk, shire clerk,
 or assistant
 Clerk typist, government
 Collector, municipal rates, L.G.
 Meter reader, L.G.
 Municipal officer, L.G.
 Municipal rate collector, L.G.
 Rate collector, L.G.
 Senior clerk (so described), L.G.
 Traffic counter, L.G.
 Weighbridge attendant, L.G.

155 CLERICAL WORKERS, NOT GOVERNMENT, N.E.C.

Account collector, not government
 Administrative assistant, not govern-
 ment
 Administrative trainee, not govern-
 ment
 Advertising cadet, not government
 Advertising marker, newspaper
 Airline official (so described), not
 government

Airline sales representative, not
 government
 Airline traffic officer (so described),
 not government
 Articled law clerk
 Art union promoter
 Assessor, health insurance
 Assessor, hospital benefits
 Assessor, medical benefits fund

Classified List of Occupations—continued**Major Group 2: Clerical Workers—continued***Minor Group 2C: Other Clerical Workers—continued*

155 CLERICAL WORKERS, NOT GOVERNMENT, N.E.C.—continued

- Assistant, clerical, not government
Assistant providor, iron and steel
Bank assistant, not government
Bank employee, not government
Bank officer, not government
Builder, wife, Status E, O
Cartage contractor, wife, Status E, O
Charity collector (so described)
Chart attendant, clerical, not government
Checker, clerical, not government
Circulation representative, newspaper
Clerical assistant, not government
Clerical recorder, not government
Clerical worker, not government
Clerk (so described), not government, except:
 (i) accountancy, accounts, audit, cost clerk, 150
 (ii) clerk in holy orders, 059
 (iii) clerk of course, horse racing, 816
 (iv) clerk of works, building
Clerk typist, not government
Coder, clerical, not government
Collector, money, not government
Collector, survey information, not government
Commercial trainee, not government
Compiler, statistics, not government
Computer (so described), newspaper
Contract carrier, wife, Status E, O
Contractor, roof tiling, wife, Status E, O
Contracts liaison officer, not government
Copy holder, printing, not government
Copy reader, printing, not government
Corrector, printing, not government
Credit adviser, not government
Credit clerk, not government
Credit officer, not government
Customer relations officer, sales
Customs agent (so described), Status
 W
Debt collector, not government
Diocesan officer, church
Electrical contractor, wife, Status E,
 O
Enquiry officer, not government
Examiner, clerical, not government
Expediter, not government
Fencer (so described), wife, non-rural
Field officer, hire purchase company
Field officer, political organizer
Field representative, political party
Film booker, not government
Film distributor, T.V.
Friendly society officer, not government
Gas company collector, not government
Girl friday, clerical, not government
Haulage contractor, wife, Status E, O
Hire purchase acceptance officer, not government
Hospital, charity, collector, not government
Hotel keeper, wife, Status E, O
Indexer, clerical, not government
Indexer operator, clerical, not government
Ingot recorder, iron and steel
Inquiry officer, clerical, not government
Inspector, newspaper circulation
Insurance claims officer, not government
Insurance officer, not sales, not government
Interviewer, clerical, not government
Interviewer, market research, not government
Interviewer, survey, clerical, not government
Inventory analyst, farm machinery
Inventory controller, motor sales and service
Job chaser, engineering, not government
Junior assistant, clerical, not government
Legal searcher, not professional
Liaison officer, clerical, not government

Classified List of Occupations—continued**Major Group 2: Clerical Workers—continued***Minor Group 2C: Other Clerical Workers—continued*

155 CLERICAL WORKERS, NOT GOVERNMENT, N.E.C.—continued

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| Librarians assistant, clerical, not government | Proof reader, printing, not government |
| Library assistant, clerical, not government | Proof readers assistant, printing, not government |
| Life assurance officer, not government | Property officer, not government |
| Mail assistant, not government | Providor, iron and steel |
| Mail boy, not government | Radio monitor, not transmission |
| Marketing officer, not government | Reader, printing, not government |
| Market research assistant, not government | Reconciler, insurance office, not government |
| Market research interviewer, not government | Recorder, clerical, not government |
| Material chaser, not government | Reference checker, finance company |
| Mercantile agent, Status W | Registrars officer, building society |
| Mercantile investigator, not government | Rent collector, not government |
| Meter coin collector, not government | Repossession agent, hire purchase |
| Meter reader, not government | Repossessor, hire purchase |
| Methods study clerk (so described), not government | Representative, finance company |
| Milk vendor, wife, status E, O | Research officer, clerical, not government |
| Monitor, radio, T.V., not transmission | Sales analysis clerk, not government |
| Newspaper representative, circulation | Sales clerk, not government |
| Office assistant, not government | Scheduler, clerical, not government |
| Office boy, not government | Script clerk, sharebroker |
| Office hand, not government | Secretarial assistant, no qualifications, not government |
| Office junior, not government | Secretary, clerical, not executive or stenographic |
| Office worker, not government | Standards analyst, clerical, vehicle production |
| Paymaster, not government | Steel chaser, rolling mill, iron and steel |
| Personal assistant, not government | Steel providor, iron and steel |
| Phone adviser, newspaper classified advertisements | Stock chaser, not government |
| Phone order clerk | Stock controller (so described), not government |
| Plan custodian, not government | Stocktaker, hotel, motel, not government |
| Plasterer, wife, Status, E, O | Superannuation officer, clerical, not government |
| Plumber, wife, Status E, O | Survey information collector |
| Pricer, clerical | Tallier (so described), not government |
| Pricing officer, clerical | Tallyman, clerical, not government |
| Private secretary, not stenographic, not government | Tariff officer (so described), manufacturers association |
| Production analyst, clerical, vehicle production | Telephone attendant, messages, not government |
| Production calculator, clerical, not government | Telephone order taker, not government |
| Production planning clerk, not government | Television monitor, not transmission |
| Production recorder, not government | |
| Progress chaser, not government | |
| Progressman, not government | |

Classified List of Occupations—continued**Major Group 2: Clerical Workers—continued***Minor Group 2C: Other Clerical Workers—continued*

155 CLERICAL WORKERS, NOT GOVERNMENT, N.E.C.—continued

Television production assistant, commercial	Trainee manager, executive, not government
Television traffic controller, advertising agency	Travel agent, Status W, not government
Ticket writer, not government	Travel consultant, not government
Time keeper, not government	Traveller, clerk, finance company
Time payment collector, not government	Trust officer, clerical, not government
Title searcher, not government	Union official
Touring service officer, oil company	Wages enveloper, not government
Trade union official	Weighbridge attendant, not government
Traffic officer, airways, not government	Weighbridgeman, not government
Trainee hotel manager, not government	Weigher, clerical, not government
	Weighman, not government, n.e.c.

MAJOR GROUP 3: SALES WORKERS**MINOR GROUP 3A: INSURANCE, REAL ESTATE SALESMEN, AUCTIONEERS AND VALUERS**

200 INSURANCE SALESMEN

Agent, insurance	Insurance collector
Assurance agent	Insurance consultant
Assurance collector	Insurance inspector
Assurance inspector	Insurance officer, insurance sales (so described)
Assurance salesman	Insurance representative
Commission seller, insurance	Insurance salesman
Consultant, life assurance	Insurance underwriter, Status O, W
Development officer, medical benefits fund	Life assurance agent
Fire insurance agent	Life assurance consultant
Friendly society agent	Salesman, insurance, assurance
Insurance agent	Underwriter, insurance, assurance, Status O, W
Insurance canvasser	

201 AUCTIONEERS, VALUERS AND REAL ESTATE SALESMEN

Agent (so described), real estate	Property salesman
Appraiser	Real estate agent (so described)
Assessor, insurance	Real estate consultant
Auctioneer	Real estate salesman
Cadet valuer	Real estate valuer
Estate agent (so described)	Salesman, real estate
Farm stock canvasser	Stock agent, Status W
Fire insurance inspector	Stock and station agent employee (so described)
Home building consultant, sales	Stock salesman, auctioneer
Housing consultant, home building	Stud stock salesman and adviser
Insurance adjuster	Valuer
Insurance investigator	Wool brokers representative
Insurance loss assessor	Wool representative, stock and station agent
Insurance surveyor	Wool valuer
Land salesman	
Livestock salesman	
Loss assessor	